

REQUEST FOR QUOTATION

Quotation No.: 09-183-2022

Date: September 12, 2022

1. The National Telecommunications Commission (NTC) hereby invites prospective Suppliers to submit their Price Quotation for the Project: **Procurement on the Supply and Delivery of NTC Property Sticker**
2. The Approved Budget for Contract (ABC) for the said project is **One Hundred Forty Four Thousand pesos only (Php144,000.00)** charged against the General Appropriations Act, RA 10924
3. Summary of Requirements

Qty	Unit	Specifications/Description
12,000	pcs	Procurement on the Supply and Delivery of NTC Property Sticker
		Kindly refer to the attached Terms of Reference

4. Terms of Delivery and Payment
 - a. The payment shall be made after complete delivery of the items/services and the issuance of Certificate of Acceptance by the Procuring Entity.
 - b. Prices are subject to tax which shall be withheld by the Procuring Entity for remittance to BIR. In return, the procuring entity shall issue a Withholding Tax Certificate.
5. The following eligibility and technical requirements are for submission with the Supplier's Price Quotation Form (Form-B):
 - a. **Valid and Current Mayor's /Business Permit;**
 - b. **Valid and Current PHILGEPS Registration Certificate;**
 - c. **Conformity with Technical Specifications (Form-A)**
 - d. **Supplier's Price Quotation Form (Form-B)**
6. Price Quotation Form (Form-B) shall be assigned and shall include unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded, quoted in Philippine Peso. Quotations received in excess of the ABC shall be automatically rejected at opening.
7. The NTC shall evaluate the quotation as one (1) lot basis and award will be made to the quotation resulting in the overall lowest cost. Contract award will be made to the lowest calculated and responsive quotation meeting the NTC's technical specifications and other requirements.

8. Quotations must be delivered in **SEALED ENVELOPE** at the address below not later than **5:00 pm of September __, 2022**. Late Quotations shall not be accepted.

Head, Technical Working Group1 - Alternative Mode of Procurement
Bids and Awards Committee
National Telecommunications Commission
BIR Road, East Triangle, Diliman, Quezon City

9. The NTC reserves the right to accept or reject any quotation, and to annul the procurement process or reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier.



MARY GRACE S. AGCAOILI
Head, TWG1-AMP
Bids and Awards Committee

TECHNICAL SPECIFICATIONS

Project:

PROCUREMENT ON THE SUPPLY AND DELIVERY OF NTC PROPERTY STICKERS

Features/Specifications

All items must be complied on a pass/fail basis. Failure to meet one of the requirements may result to rejection.

Qty	Unit	Specifications/Description
12,000	pcs	Procurement on the Supply and Delivery of NTC Property Sticker
		Kindly refer to the attached Terms of Reference

I hereby commit to comply and deliver all the above requirements in accordance with the stipulated schedule of delivery.

Supplier's Representative Signature over Printed Name

Designation: _____

Name of Company: _____

Address: _____

Telephone & Fax No. _____

PRICE QUOTATION FORM

Project:

PROCUREMENT ON THE SUPPLY AND DELIVERY OF NTC PROPERTY STICKERS

Sir/Madam

In compliance with the above request for quotation, we quote our lowest government price for the following item/s specified below:

Qty	Unit	Specifications/Description	Unit Price	Total Cost
12,000	pcs	Procurement on the Supply and Delivery of NTC Property Sticker		
		Kindly refer to the attached Terms of Reference		

Amount in Words: _____

Submitted by:

 Supplier's Representative Signature over Printed Name
 Designation: _____
 Name of Company: _____
 Address: _____
 Telephone & Fax No.: _____

Date: _____

**PROCUREMENT ON THE SUPPLY AND DELIVERY OF
NTC PROPERTY STICKER**

TERMS OF REFERENCE

PURPOSE: FOR THE CONDUCT OF PHYSICAL INVENTORY OF PPE

**APPROVED BUDGET OF CONTRACT:
ONE HUNDRED FORTY FOUR THOUSAND PESOS ONLY (P144,000.00)**

QUANTITY: 12,000 pieces

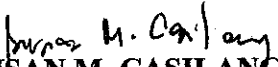
MATERIALS AND SPECIFICATIONS:

Font Style :	Times New Roman
Background :	White
NTC Logo:	Colored
Text Type:	Bold
Border Type:	Thick Border
Sticker :	Vinyl Sticker
Height:	100 mm
Width	80 mm


SPECIFICATIONS:

The sticker should have permanent high bond adhesive backing and cannot be removed in one piece providing a strong deterrent to counterfeiting. It should not be tampered against removal and are easily damaged, causing cracking that will cause multiple chipping effect in tits and bits behind the evidence of tampering.

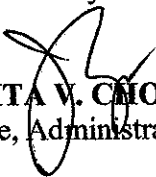
Prepared by:


SUSAN M. CASILANG
Administrative Officer V

Submitted by:


RAMON P. RODULFO
Chief, General Services Division

Noted by:


Engr. JOVITA V. CHONGCO
Officer in Charge, Administrative Branch