



**OFFICE ORDER**

No. 76-05-2016

**SUBJECT: Guidelines in the Issuance of Special Permits for the Use of Vanity Call Signs and Special Event Call Signs in the Amateur Radio Service**

Pursuant to the provisions of Act 3846, as amended, Executive Order No. 546, Series of 1979, Memorandum Circular No. 03 -08- 2012 (Revised Amateur Radio Regulations) and Office Order No. 108-12-2012 (Guidelines in the Assignment of Call Sign in the Amateur Radio Service), the following guidelines in the issuance of Special Permits for the use of Vanity Call Signs and Special Event Call Signs in the amateur radio service are hereby issued:

**I. DEFINITION OF TERMS**

1. Vanity Call Sign - A special call sign in the amateur radio service specifically chosen by a person duly licensed/certificated to render amateur radio service.
2. Special Event Call Sign - A special call sign in the amateur radio service, in conjunction with a special event, such as DXpeditions and/or contests, among others.

**II. GENERAL PROVISIONS**

1. The assignment of Vanity Call Signs and/or Special Event Call Signs shall be on a first-come first-served basis.
2. The following holders of radio amateur certificates/licenses are eligible for the grant of Vanity Call Signs:
  - a. Extra Class (A)
  - b. General Class (B)
  - c. Technician Class (C)
3. Holders of radio amateur Class "D" licenses or certificates and club stations shall not be eligible for Vanity Call Signs.
4. Eligible radio amateur licensees may be granted with a maximum of three (3) Vanity Call Signs at any one time.
5. Eligible radio amateur licensees and radio clubs may be granted with any a number of Special Event Call Signs on temporary basis and shall be subject to automatic recall after the duration of the event.

A Template of the Special Permit is attached as Annex "A" hereof.

### III. FORMATION OF VANITY AND SPECIAL EVENTS CALL SIGNS

1. Vanity call signs shall consist of a prefix, a single digit number, and one (1) alphanumeric suffix. Examples: DV1A, DU33, 4H1T.
2. Eligible radio amateurs may choose from among the following prefixes for Vanity Call Signs according to the table below:

Amateur License Class	PREFIXES										
	DU	DV	DW	DY	DZ	4D	4E	4F	4G	4H	4I
Extra Class (A)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
General Class (B)	✗	✓	✓	✓	✓	✗	✓	✗	✓	✓	✗
Technician Class (C)	✗	✗	✓	✓	✓	✗	✗	✗	✓	✓	✗

3. Special event call signs shall consist of a prefix (DU, DV, DW, DY, DZ, 4D, 4E, 4F, 4G, 4H, and 4I), any number, and a suffix of two (2) or more alphanumeric characters (e.g., DY7BOHOL).

### IV. APPLICATION REQUIREMENTS

1. Applicants for Vanity Call Sign(s) must submit the following:

#### A. New Vanity Call Sign/s

1. Accomplished application form (Annex "B")
2. Photocopy of valid Amateur Radio Station License (ARSL) or Radio Amateur Operator Certificate (RAOC)
3. Endorsement from the Philippine Amateur Radio Association (PARA) or in lieu thereof, proof of any of the following radio amateur activities:
  - a. DX Century Club (DXCC) 5B awards.
  - b. Continental Champion for three (3) consecutive years of a major amateur radio contest
  - c. DXpedition in any of the top twenty (20) Most Wanted DXCC Entities.

#### B. Renewal of Vanity Call Sign/s

1. Accomplished application form (Annex "B")
2. Photocopy of valid Amateur Radio Station License (ARSL) or Radio Amateur Operator Certificate (RAOC) and photocopy of Special Permit to be renewed.

2. Applicants for Special Event Call Sign(s) must submit the following:

1. Letter Request stating, among others, nature of event, duration, etc.
2. Accomplished application form (Annex "B")
3. Photocopy of valid Amateur Radio Station License (ARSL) or Radio Amateur Operator Certificate(RAOC)

**V. VALIDITY OF VANITY AND SPECIAL EVENT CALL SIGNS AND APPLICABLE FEES**

1. The NTC shall issue Special Permits for the use of Vanity and Special Event Call Signs to eligible applicants subject to the following :
  - a. A Special Permit for the use of a Vanity Call Sign may be issued for a maximum period of three (3) years, provided, it does not exceed the validity of the applicant's ARSL or RAOC.
  - b. A Special Permit for the use of Special Event Call Signs shall be valid for the duration of the event but not to exceed one (1) year.
2. Special Permit fee for Vanity Call Sign shall be Php1,000 per annum or a fraction thereof.
3. Special Permit fee for Special Event Call Sign shall be Php 120.00 per event.
4. A Lifetime Amateur Radio licensee may be granted with a Vanity and/or Special Event Call Sign subject to V.1b, V.2 and V.3 above.

**VI. IMPLEMENTING OFFICE**

For the orderly implementation and monitoring of this Office Order, all applications for Vanity Call Signs shall be filed and processed at the NTC-NCR Regional Office only. Applications for Special Event Call Signs shall be filed and processed at any concerned NTC Regional Office.

This Order shall take effect immediately.

  
**GAMALIEL A. CORDOBA**  
Commissioner



Republic of the Philippines  
**NATIONAL TELECOMMUNICATIONS COMMISSION**  
National Capital Region

Special Permit No: \_\_\_\_\_

**Special Permit**  
For the Use of Vanity Call Sign

**DU30**

is hereby granted to: \_\_\_\_\_, Amateur Class \_\_\_\_\_  
with ARSL/RAOC call sign : \_\_\_\_\_.

The use of the above Vanity Call Sign is valid until: \_\_\_\_\_

Issued on this \_\_\_\_\_ day of \_\_\_\_\_, 2016 .

**DELILAH F. DELES**  
NTC - NCR Director



Republic of the Philippines  
 OFFICE OF THE PRESIDENT  
 NATIONAL TELECOMMUNICATIONS COMMISSION  
 NATIONAL CAPITAL REGION  
 BIR Road, East Triangle, Diliman, Quezon City

OFFICE ORDER NO. \_\_\_\_\_  
 "Annex "B"

**No**  
*Corruption &*  
*Red Tape*

**APPLICATION FORM**  
**VANITY/ SPECIAL EVENT CALL SIGN**

Date: \_\_\_\_\_

1. APPLICANT: \_\_\_\_\_
2. ADDRESS: \_\_\_\_\_
3. CALL SIGN: \_\_\_\_\_ CLASS OF AMATEUR LICENSE: \_\_\_\_\_
4. CITIZENSHIP: \_\_\_\_\_
5. PREFERRED CALL SIGN:
  1. \_\_\_\_\_
  2. \_\_\_\_\_
  3. \_\_\_\_\_

**REQUIREMENTS FOR VANITY CALL SIGN:**

NEW

- a. Photocopy of valid ARSL or RAOC
- b. Endorsement from the Philippine Amateur Radio Association (PARA) Inc. or in lieu thereof, proof of any of the following amateur radio activities: a)DXCC 5B award holder b) Continental Champion for three(3) consecutive years of a major amateur radio contest or c) DXpedition in any of the top twenty (20) Most Wanted DXCC Entities

RENEWAL

- a. Photocopy of valid ARSL or RAOC and Special Permit to be renewed.

**REQUIREMENTS FOR SPECIAL EVENT CALL SIGN:**

- a. Letter request stating among others, nature of event, duration, etc.
- b. Photocopy of valid ARSL or RAOC

*I hereby certify that the information I have provided are true and correct and that any misrepresentation shall be a ground for the denial of my application.*

\_\_\_\_\_  
 Signature over printed name

\_\_\_\_\_  
 Signature over printed name  
 Authorized representative

FEES:

- Php 1,000.00 - Issuance of a Vanity Call Sign valid for one (1) year or a fraction thereof
- Php 120.00 - Special Event Call Sign
- Php 15.00 - Documentary Stamp Tax (DST)



Republic of the Philippines  
OFFICE OF THE PRESIDENT  
NATIONAL TELECOMMUNICATIONS COMMISSION  
REGIONAL OFFICE NO. \_\_\_\_  
Address: \_\_\_\_\_

## APPLICATION FORM SPECIAL EVENT CALL SIGN

Date: \_\_\_\_\_

- 1. APPLICANT: \_\_\_\_\_
- 2. ADDRESS: \_\_\_\_\_
- 3. CALL SIGN: \_\_\_\_\_ CLASS OF AMATEUR LICENSE: \_\_\_\_\_
- 4. CITIZENSHIP: \_\_\_\_\_
- 5. PREFERRED CALL SIGN:
  - 1. \_\_\_\_\_
  - 2. \_\_\_\_\_
  - 3. \_\_\_\_\_

### REQUIREMENTS FOR SPECIAL EVENT CALL SIGN:

- a. Letter request stating among others, nature of event, duration, etc.
- b. Photocopy of valid ARSL or RAOC

*I hereby certify that the information I have provided are true and correct and that any misrepresentation shall be a ground for the denial of my application.*

\_\_\_\_\_  
Signature over printed name

\_\_\_\_\_  
Signature over printed name  
Authorized Representative

### FEES:

- Php 120.00 - Special Event Call Sign
- Php 15.00 - Documentary Stamp Tax (DST)