



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF TRANSPORTATION AND COMMUNICATIONS
NATIONAL TELECOMMUNICATIONS COMMISSION
BIR Road, East Triangle, Diliman, Quezon City

OFFICE ORDER
NO. 06-01-2006

**SUBJECT: DECENTRALIZATION OF IMPORTATION PERMIT/CLEARANCE BEING
PROCESSED BY THE EQUIPMENT STANDARDS DIVISION (ESD)**

In the interest of the service and in line with the government's thrust to decentralize and devolve certain specific functions of the Central Office to the Regional Offices and for purposes of streamlining the procedure and improving the readiness and efficiency of frontline services, the importation permit/clearance for type approved Customer Premises Equipment (CPE) and non-CPE (i.e. routers, servers, IP equipment & accessories, call center equipment & peripherals, etc.) being processed by the Equipment Standards Division is hereby decentralized and devolved, thereby authorizing / empowering all Regional Offices to make the final action on the same within their respective jurisdiction.

All applicants for importation permits/clearances for type approved CPE and non-CPE must file with the NTC Regional Offices the following:

A. For type approved CPE

- a. Letter of intent or letter-request for import permit/clearance;
- b. Certified true copy of invoice;
- c. Product description & technical specifications;
- d. Copy of the applicant's CPE Supplier Accreditation Certificate (if the shipment is for commercial / sale purposes); and
- e. Copy of CPE Type Approval Certificate.

B. For non-CPE

- a. Letter of intent or letter-request for import permit/clearance;
- b. Certified true copy of invoice; and
- c. Product description & technical specifications.

All the corresponding fees/charges for importation permits/clearances shall be in accordance with existing rules and regulations for fees and charges of the Commission.

The foregoing authorization shall apply to applications where the location of the applicant doing business is within the area of jurisdiction of the Regional Office concerned.

The Regional Directors concerned are hereby directed to carry out accordingly the provisions of this Order effective February 1, 2006 and the implementation shall be monitored by the Equipment Standards Division – Telecommunications Planning and Development Department (ESD-TPDD).

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A monthly report together with copies of all the importation permits/clearances issued by the Regional Offices shall be submitted to ESD-TPDD and the Records Section within seven (7) days of the succeeding month.

Applications for importation permit/clearance of CPEs for type approval certification, however, shall be filed with ESD-TPDD.

This Office Order shall supersede any previous order, memorandum, or instruction or any part thereof which is inconsistent herein.

Quezon City, Philippines. JAN 20 2006


RONALD OLIVAR SOLIS
Commissioner


JORGE V. SARMIENTO
Deputy Commissioner


JAIME M. FORTES, JR.
Deputy Commissioner


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