

Name of Procuring Entity : **National Telecommunications Commission**
 AMPG RFQ No. : 11-194-2019
 Address : BIR Road, East Triangle, Diliman, Quezon City
 Tel. No. : (02) 924-3743 / (0918) 946-6007

REQUEST FOR QUOTATION

Company Name : _____ Date: _____
 Address : _____

Please quote your lowest price, tax included, on the item/s listed below. All items must be complied on a pass/fail basis. Failure to meet one of the requirements may result to rejection.

Qty	Unit	Specifications/Description
1	lot	Procurement of Venue, Room Accommodation and Meals for the conduct of Seminar on Harmonization of a) Computation of Administrative Fees and Charges, and b) Financial and Administrative Processess

ABC : Php360,000.00

Date : November 20 - 22, 2019
 Venue / Location: Hotel located at Quezon City
 Function Room : Spacious that can accommodate at least fifty (50) pax
 Accommodation : Triple Sharing Room
 Others: Free use of internet with at least 10mbps speed
 Free use of digital projector and wide screen display
 Freeuse of sound system with at least three (3) microphones
 Free use of electricity on the duration of meeting / seminar
 Snacks/Coffee/Tea/Bottled Water will be provided during the meeting / seminar

Very truly yours,


SUSAN M. CASILANG
 Member, AMPG

Alternative Method of Procurement Group
 National Telecommunications Commission

Sir/Madam

In compliance with the above request for quotation, we quote our lowest government price for the following item/s specified below:

Qty	Unit	Specifications/Description	Unit Price	Total Price
1	lot	Procurement of Venue, Room Accommodation and Meals for the conduct of Seminar on Harmonization of a) Computation of Administrative Fees and Charges, and b) Financial and Administrative Processess		

Very truly yours,

(Name) _____
 (Contact No.) _____