



REPUBLIC OF THE PHILIPPINES  
**NATIONAL TELECOMMUNICATIONS COMMISSION**  
NTC Building; BIR Road, East Triangle, Diliman, Quezon City 1104  
Email: [ntc@ntc.gov.ph](mailto:ntc@ntc.gov.ph); website: <http://www.ntc.gov.ph>

MEMORANDUM ORDER  
No. 06-06-2017

SUBJECT: FILING OF APPLICATIONS FOR RENEWAL OF RADIO STATION LICENSES EXPIRING IN THE LAST QUARTER OF EACH YEAR

WHEREAS, paragraph "2" of the Special Provisions of RA10924, the General Appropriations Act of 2017, provides that agencies authorized to collect fees or charges and have generated income in excess of their total revenue target may use the excess income to augment their current appropriations;

WHEREAS, RA10924 requires that the approved excess income shall be expended on or before 31 December 2017.

WHEREAS, to have sufficient time to request for the use of excess income and obligate the same before 31 December of each year, the National Telecommunications Commission (Commission) should be able to determine if it has exceeded its target revenues not later than 75 days before the end of each year;

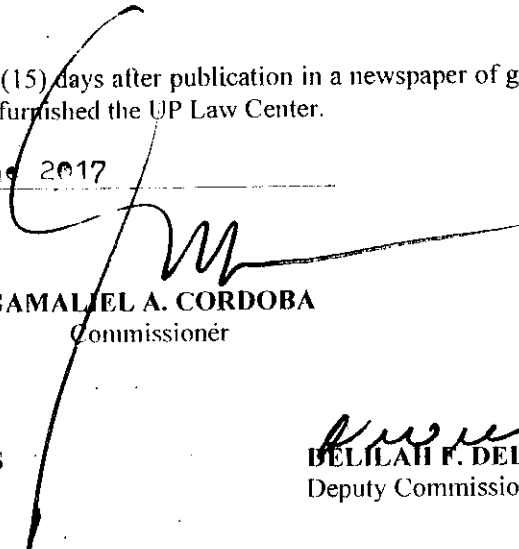
NOW, THEREFORE, pursuant to Act3846, as amended, EO546 series of 1979 and RA7925, and in order for the Commission to be able to request for the use of excess income from the Department of Budget and Management (DBM) at least two and a half (2 ½) months before the end of each year, the Commission hereby promulgates the following guidelines:

1. Duly authorized public telecommunications entities (PTEs) shall file applications for renewal of radio station licenses (RSLs) expiring in the last quarter (01 October to 31 December) of each year shall be filed at least 30 days before the date of expiration.
2. All fees including spectrum user fees (SUF) shall be paid upon filing of the application for the renewal of the RSLs mentioned in the immediately preceding Section.
3. The application for the renewal of the RSLs of radio stations covered by paragraph "1" located within the jurisdiction of a Regional Office shall be filed in said Regional Office.

Any circular, memorandum, order, guidelines, rules or any parts thereof inconsistent herewith are considered superseded or amended.

This Circular shall take effect fifteen (15) days after publication in a newspaper of general circulation and three (3) certified true copies are furnished the UP Law Center.

Quezon City, Philippines 21 June 2017

  
GAMALIEL A. CORDOBA  
Commissioner

  
EDGARDO V. CABARIOS  
Deputy Commissioner

  
DELILAH F. DELES  
Deputy Commissioner