

ANNUAL PROCUREMENT PLAN FOR 2013
For Common-Use Supplies and Equipment

INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PORGRAM (APP) FORM:

1. Indicate the department/division monthly requirement per item in the APP form. The form will automatically compute for the Total amount per item and the Grand Total.
2. Do not delete any field in the APP form
3. Submit the duly accomplished APP form in two (2) soft copies and two (2) hard copies (duly signed by Department/Division officials) to the General Services Division (GSD).
4. The APP for FY 2013 must be submitted on or before October 7, 2012.

ANNUAL PROCUREMENT PLAN 2013

SUPPLIES		Quantity Requirement														Unit Cost	REFERENCE	Total Amount	
Stock No	Description	UNIT OF MEASURE	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL				
001	Acetate	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0		PS - DBM	
002	Adding machine Tape (4150 1/2)	rls	0	0	0	0	0	0	0	0	0	0	0	0	0	0	12.60	PS - DBM	-
003	Adding Machine Tape (2 3/4)	rls	0	0	0	0	0	0	0	0	0	0	0	0	0	0	16.80	PS - DBM	-
003a	Adding Machine Tape (2 1/4)	rls	0	0	0	0	0	50	0	0	0	0	0	0	0	50	7.70	PS - DBM	385.00
004	Alcohol (rubbing)	btls	50	0	0	4	0	0	0	50	0	60	0	0	0	164	40.04	PS - DBM	6,566.56
005	Air Freshener	can	50	0	0	0	0	0	0	0	0	0	0	0	0	50	89.44	PS - DBM	4,472.00
006	Ballpen (black, blue, Red and green)	pcs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6.00	PS - DBM	-
007	Battery AA	packet	100	0	0	0	0	0	0	0	0	0	150	0	0	250	20.12	PS - DBM	5,030.00
007a	Battery AAA	packet	50	0	0	0	0	0	0	0	0	0	150	0	0	200	15.59	PS - DBM	3,118.00
007b	Battery, lithium	pc	0	0	0	0	0	0	0	0	0	0	1	0	0	1	270.00	Elite Machine, Inc.	270.00
007c	Battery, Rechargeable	pc	0	0	0	0	0	0	0	0	0	0	2	0	0	2	399.50	Ace Hardware	799.00
008	Blank Tape (audio cassette Tape)	pcs	200	0	0	10	0	0	0	0	0	0	0	0	0	210	20.59	PS - DBM	4,323.90
009	Blank VHS Tape	pcs.	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
010	Bond Paper (long)	rms	500	0	120	4	0	0	130	0	0	500	2000	0	0	3254	126.85	PS - DBM	412,769.90
010b	Bond Paper (A-4)	rms	500	0	120	0	0	100	135	0	0	0	1500	0	0	2355	112.42	PS - DBM	264,749.10
011	Brown Envelope (long)	pcs	0	0	0	0	0	0	5000	0	0	0	20	0	0	5020	1.00	PS - DBM	5,020.00
011a	Brown Envelope (short)	pcs.	0	0	0	10	0	0	0	0	0	0	0	0	0	10	403.52	PS - DBM	4,035.20
012	Carbon Film (long)	bxes	25	7	0	0	0	5	18	0	0	0	0	0	0	55	326.23	PS - DBM	17,942.65
013	Cash Book	bks.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	300.00	PS - DBM	
004	Chalk	bxes	0	0	0	0	0	0	0	0	0	0	0	0	0	0	28.60	PS - DBM	
015	Copy Paper (long)	rms	0	0	0	0	0	0	0	0	0	0	2	0	0	2	217.75	NBS	435.50
015a	Copy Paper (short)	rms	0	0	0	0	0	0	0	0	0	0	0	0	0	0	144.35	PS - DBM	-
016	Correctible Film / Tape	pcs.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	14.10	PS - DBM	-
017	Correction Tape	pcs	100	0	0	0	0	0	0	0	0	0	0	0	0	100	20.75	PS - DBM	2,075.00
018	Cutter (Big)	pcs.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	27.04	PS - DBM	-
018a	Cutter (Small)	pcs.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	24.00	PS - DBM	
019	Cutter Blade (big) Heavy Duty, L500	pcs	0	0	0	0	0	0	0	0	0	0	100	0	0	100	29.62	PS - DBM	2,962.00
	SUB TOTAL																		734,953.81

SUPPLIES		Quantity Requirement																
Stock No	Description	UNIT OF MEASURE	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL	Unit Cost	REFERENCE	Total Amount
020	Data File box (5"x9"x15-3/4")	pcs	150	0	1	0	0	0	35	0	0	0	0	0	186	62.40	PS - DBM	11,606.40
020a	Data Folder with Finger ring (3"x9"x15")	box	0	0	0	0	0	0	0	0	0	0	500	0	500	69.68	PS - DBM	34,840.00
020b	Data Folder with Finger ring (3"x9"x15")	pcs	150	0	0	0	0	0	0	0	0	0	0	0	150	62.18	PS - DBM	9,327.00
021	Desk Tray	pcs	0	0	0	0	0	0	0	0	0	0	0	0	0	228.00	Sanggumay	
022	Eggshell Drawing Paper (corona)	pcs	0	0	0	0	0	0	0	0	0	0	0	0	0	2.40	PS - DBM	
023	Expanding Envelope (long)	box	0	7	29	0	0	0	0	0	0	0	25	0	61	585.52	PS - DBM	35,716.72
023a	Expanding Envelope (short)	pcs.	0	0	0	0	0	0	0	0	0	0	0	0	0	6.00	PS - DBM	-
024	Fastener (metal)	bxs	200	0	0	0	0	0	0	0	0	0	500	0	700	72.68	PS - DBM	50,876.00
024a	Fastener (plastic)	bxs	0	0	0	0	0	0	0	0	0	0	0	0	0	36.00	PS - DBM	-
025	Fax Paper per (21mm6x30m)	rls	150	0	0	0	0	0	0	0	0	100	300	0	550	36.09	PS - DBM	19,849.50
026	File Folder (long)	pack	200	0	0	0	0	0	0	0	0	0	100	0	300	327.60	PS - DBM	98,280.00
026a	File Folder (short)	pack	0	0	0	0	0	0	0	0	0	0	50	0	50	193.72	PS - DBM	9,686.00
027	Folder Morocco (long)	pcs	0	0	0	0	0	0	0	0	0	0	500	0	500	6.00	PS - DBM	3,000.00
027a	Folder Morocco (short)	pcs.	0	0	0	0	0	0	100	0	0	0	500	0	600	6.00	PS - DBM	3,600.00
028a	Folder Sliding Plastic (short)	pc	0	0	0	0	0	500	0	0	0	0	0	0	500	1.81	PS - DBM	905.00
029	Folder Pressboard (green)	pcs.	0	0	0	0	0	0	1000	0	0	0	2500	0	3500	9.00	PS - DBM	31,500.00
030	Folder Transparent (long -Green)	pcs	0	0	0	0	0	0	0	0	0	0	0	0	0	6.60	PS - DBM	-
031	ID Holder	pc	0	0	0	0	0	0	0	0	0	100	100	0	200	9.50	NBS	1,900.00
032	Index Card Box, (5X3/8)	bxs	0	0	0	0	0	0	0	0	0	0	0	0	0	56.68	PS - DBM	-
033	Index Card, (5X3/8)	brdle	0	0	0	0	0	0	0	0	0	0	0	0	0	44.45	PS - DBM	-
034	Index Tab	bxs	10	0	10	0	0	50	0	0	0	0	100	0	170	52.00	PS - DBM	8,840.00
035	Ink (Parker Signpen)	btls	0	0	0	0	0	0	0	0	0	0	0	0	0	186.00	NBS	
036	Ink (stamp pad)	btls	0	0	0	0	0	0	0	0	0	0	50	0	50	22.88	PS - DBM	1,144.00
037	Lysol (disinfectant)	can	0	0	0	0	0	0	24	0	0	0	50	0	74	187.44	PS - DBM	13,870.56
038	Magazine Box/Data File Box	pcs	0	0	0	0	0	0	0	100	0	0	0	0	100	57.20	PS - DBM	5,720.00
039	Mailing Envelope (white Long)	bxs	20	30	0	0	0	0	0	0	0	0	50	0	100	144.66	PS - DBM	14,466.00
039a	Mailing Envelope w/ letterhead	bxs	0	0	3	1	1	2	2	1	2	0	2	0	14	1,263.84	PS - DBM	17,693.76
040	Marker Pen (Hi-liter 3 colors)	pcs	0	0	0	150	0	0	0	0	0	0	0	0	150	12.31	PS - DBM	1,846.50
040a	Marker Pen (Hi-liter 3 colors)	pcs	0	0	0	0	0	0	0	0	0	0	50	0	50	34.92	PS - DBM	1,746.00
041	Marking Pen (whiteboard) , black	pcs	50	0	0	0	0	0	0	0	0	0	100	0	150	12.27	PS - DBM	1,840.50
042b	Mimeo Paper - A4	rms	0	0	0	0	0	0	0	0	0	0	0	0	0	102.44	PS - DBM	-
043	Memorandum Receipt	pds	0	0	0	0	0	0	0	0	0	0	0	0	0			
044	NTC Letterheadwith Logo(A4)	rms	0	0	0	0	0	0	0	0	0	50	0	0	50	374.00	PS - DBM	18,700.00
044a	NTC letterhead w/ Logo	rms	0	0	0	0	4	2	0	0	0	0	0	0	6	960.00	PS - DBM	5,760.00
045	Packaging Tape Dispenser	bxs	0	0	0	0	0	0	0	0	0	0	0	0	0	180.00	Sanggumay	
046	Paper Clip (jumbo)	bxs	0	0	0	0	0	0	0	0	0	0	100	0	100	11.84	PS - DBM	1,184.00
046a	Paper Clip (small)	bxs	0	0	0	0	0	0	0	0	0	0	100	0	100	6.12	PS - DBM	612.00
SUB TOTAL															100	6.12	PS - DBM	404,509.94
SUPPLIES		Quantity Requirement																
Stock No	Description	UNIT OF MEASURE	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL	Unit Cost	REFERENCE	Total Amount
047	Paper Clip (double 2")	bxs	0	0	40	0	0	0	0	0	0	0	100	0	140	41.60	PS - DBM	5,824.00
047a	Paper Clip (double 1")	bxs	100	22	0	0	0	0	0	0	0	0	100	0	222	11.63	PS - DBM	2,581.86
048	Glue, all purpose 200 grms	jars	50	0	0	0	0	0	0	100	0	0	0	0	150	49.92	PS - DBM	7,488.00

048a	Glue, all purpose 200 grms	jars	0	0	0	0	0	0	0	0	0	0	0	100	0	100	45.43	PS - DBM	4,543.00
049	Pencil, lead with eraser	doz	10	0	20	0	0	0	12	0	10	20	100	0	172	20.80	PS - DBM	3,577.60	
050	Pencil Sharpener	bx	0	0	0	0	0	0	0	0	0	0	0	0	0	147.35	PS - DBM	-	
051	Pentel Pen Permanent	pcs	200	0	0	0	0	0	100	0	0	0	0	0	300	12.25	PS - DBM	3,675.00	
052	Post-it-Note (3"x3")	pad	0	0	0	0	0	0	20	0	0	0	100	0	120	36.19	PS - DBM	4,342.80	
052a	Post-it-Note(2"x2")	pad	0	0	0	0	0	0	20	0	0	0	100	0	120	36.37	PS - DBM	4,364.40	
052b	Post-it-Note(2"x3")	pcs	0	0	0	0	0	0	20	0	0	0	100	0	120	32.24	PS - DBM	3,868.80	
053	Puncher	pcs	0	0	0	0	0	0	10	0	0	0	0	0	10	91.78	PS - DBM	917.80	
054	Rags (cotton)	pcs	0	0	0	0	0	0	0	0	0	0	0	0	0	46.80	PS - DBM	-	
055	Record Book (500)	pcs	0	0	0	0	0	50	0	0	0	0	100	0	150	83.20	PS - DBM	12,480.00	
055a	Record Book (300)	pcs	0	0	0	0	0	0	0	0	0	0	100	0	100	52.00	PS - DBM	5,200.00	
056	RIV Forms	pd	0	0	0	0	0	0	0	0	0	0	0	0	0				
057	Rubber Band	bx	0	0	0	0	0	0	50	0	0	0	50	0	100	102.94	PS - DBM	10,294.00	
058	Rubber Eraser	pcs	0	0	0	0	0	0	0	0	0	0	0	0	0	4.68	PS - DBM	-	
059	Ruler	pcs	0	0	0	0	0	0	0	0	0	0	0	0	0	21.72	PS - DBM	-	
060	Scissor (7")	pcs	0	0	0	0	0	0	42	0	0	0	0	0	42	12.77	PS - DBM	536.34	
060a	Scissor(7")	pcs	0	0	0	0	0	0	0	0	0	0	100	0	100	13.08	PS - DBM	1,308.00	
061	Signpen (parker)	pcs	0	0	0	0	0	0	0	0	0	0	0	0	0	900.00	NBS	-	
062	Signpen (pilot)	pcs	0	0	0	0	0	0	0	0	0	0	0	0	0	43.35	PS - DBM	-	
062a	Signpen (black,blue,red)	pcs	250	0	0	0	0	0	0	97	0	0	600	0	947	41.48	PS - DBM	39,281.56	
063	Stamp Pad Ink,(violet.50ml)	bot	0	0	0	0	0	0	0	0	0	50	50	0	100	22.88	PS - DBM	2,288.00	
064	Stapler(heavy duty)	pcs	0	0	10	0	0	0	0	0	0	0	20	0	30	112.11	PS - DBM	3,363.30	
065	Staple Remover(plier type)	pcs	0	0	0	0	0	0	0	0	0	100	0	0	100	16.12	PS - DBM	1,612.00	
066	Staple Wire (etona 23 /10)	bx	0	0	0	0	0	0	0	0	0	0	0	0	0	19.21	PS - DBM	-	
067	Staple Wire (etona 23 /13)	bx	0	0	0	0	0	0	0	0	0	0	0	0	0	54.00	PS - DBM	-	
068	Staple Wire Max HD 126/17)	bx	0	0	0	0	0	0	0	0	0	0	0	0	0	30.00	UK Office Supply	-	
069	Staple Wire	bx	0	0	0	0	0	0	200	0	0	0	0	0	200	19.21	PS - DBM	3,842.00	
070	Straw (Plastic Twine)	rls	0	0	0	0	0	0	13	0	0	30	0	0	43	43.13	PS - DBM	1,854.59	
071	Surge Protector	pc	0	0	0	0	0	0	0	0	0	0	0	0	0				
072	Tape (masking)	rls	0	0	0	0	0	0	0	100	0	0	150	0	250	49.92	PS - DBM	12,480.00	
073	Tape (packaging)	rls	0	0	0	0	0	0	100	0	0	0	150	0	250	30.99	PS - DBM	7,747.50	
074	Tape (scotch)Transparent (1") 24mm	rls	50	0	0	0	0	0	150	0	0	0	350	0	550	15.39	PS - DBM	8,464.50	
074a	Tape Dispenser	rls	0	0	0	0	0	0	0	0	0	0	0	0	0	53.04	PS - DBM	-	
076	Typewriter Ribbon	bx	0	0	0	0	0	0	0	0	0	0	0	0	0	15.81	PS - DBM	-	
077	Waste Basket (plastic)	pcs	0	0	0	0	0	0	0	0	0	0	0	0	0	34.98	PS - DBM	-	
078	Whiteboard Eraser	pcs	0	0	0	0	0	0	0	0	0	0	5	0	5	12.46	PS - DBM	14.45	
078a	Whiteboard Eraser	pc	0	0	0	0	0	0	0	0	0	3	2	0	5	26.75	NBS	133.75	
079	Yellow Pad,Pad Paper	pad	150	0	0	0	0	0	0	0	0	0	0	0	150	18.20	PS - DBM	2,730.00	
080	CD Recordable(650MB,70min.)	pcs	0	0	100	0	0	0	50	0	0	0	0	150	0	300	16.62	PS - DBM	4,986.00
Sub Total																			159,799.25

SUPPLIES

Quantity Requirement

Stock No	Description	UNIT OF MEASURE	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL	Unit Cost	REFERENCE	Total Amount
081	CDRewritable(high Speed)700mb/80mins	pcs	0	80	1	0	0	0	0	0	0	0	150	0	231	16.62	PS - DBM	3,839.22
082	Continuous Form (11 x 14 x 7/8) 4 ply	bx	5	5	0	0	0	0	0	0	0	0	0	0	10	507.52	PS - DBM	5,075.20
083	Continuous Form (11 x 14 x 7/8) 3 ply	bx	10	0	0	0	0	0	0	0	0	0	0	0	10	954.72	PS - DBM	9,547.20
084	Continuous Form (11 x 14 x 7/8) 2 ply	bx	0	0	0	0	0	0	0	0	0	0	0	0	0	674.96	PS - DBM	-
085	Continuous Form (11 x 14 x 7/8) 1 ply	bx	0	0	0	0	0	0	0	0	0	0	0	0	0	1,019.04	PS - DBM	-
086	Continuous Form (11 x 9 x 1/2) 1 ply	bx	0	0	0	0	0	0	0	0	0	0	0	0	0			

121	Lexmark Optra 12A2202 /E310	bxs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9,494.40	S1 Technologies	
122	Lexmark 11A3540	bxs	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
123	Lexmark 15MO120-2-51	bxs	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
124	Lexmark 10E0043 e-710 Black	bxs	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
125	Lexmark 13L0034 LX4227	bxs	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
125a	Lexmark 12A5845	bxs	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
126	Panasonic KXP11 si	bxs	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
127	Minolta MT Toner EP-2120	bts	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
128	Minolta MT II EP 4320	bts	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
129	Minolta EP 1080 /101A	bts	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
130	Sharp SF 230 STI	bts	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
131	Sharp SF 730 STI	bts	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
132	Sharp SF 2114	bxs	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
132a	Sharp 016FT Toner - AR5320E	bxs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,680.00	PS - DBM	-
133	Toshiba T 1350	bts	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,460.00	PS - DBM	-
134	Toshiba T 1550	bts	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,587.20	PS - DBM	-
135	Toshiba T 4550/3550	bts	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,830.40	Tricom	-
136	Toshiba T 3560	bts	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,830.40	Tricom	-
136a	Toshiba T 4010D	bts	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
136b	Toshiba T 80P	bts	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
137	Ballast - Rapid Start (2 x 40w)	pcs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	780.00	Triton Elect'l Supply	
137a	Ballast - Rapid Single (1 x 40)	pcs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	180.00	Triton Elect'l Supply	
138	Flourescent Tube 40W / 36W	pcs	0	0	0	0	0	0	0	0	0	0	2	0	2	0	89.75	Ace Hardware	179.50
138a	Flourescent, Circular	pcs	0	0	0	0	0	0	0	0	0	0	3	0	3	0	84.75		254.25
139	Flourescent Circular Tube 22W	pcs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	78.00	Luson Sales	
140	Tape, Electrical	rls	0	0	0	0	5	0	5	0	5	1	10	0	26	0	18.20	PS - DBM	473.20
141	Pinlight Bulb Osram 9w	pcs	0	0	0	0	0	0	0	0	0	0	0	0	0	0		PS - DBM	-
Sub Total																			293,745.57

SUPPLIES

Quantity Requirement

Stock No	Description	UNIT OF MEASURE	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL	Unit Cost	REFERENCE	Total Amount
142	Outlet 4 gang	pcs	0	0	0	0	5	0	0	0	0	0	10	0	15	75.00	PS - DBM	1,125.00
142a	Extension Outlet	pc	0	0	0	0	0	0	0	0	0	0	2	0	2	69.75	Ace Hardware	139.50
143	Male Plug	pcs	0	0	0	0	0	0	0	0	0	0	10	0	10	36.00	PS - DBM	360.00
144	RG-30 Cable wire	mtrs	0	0	0	0	0	0	0	0	0	0	30	0	30	10.00	DEELO	300.00
144a	Cable connector	pc	0	0	0	0	0	0	0	0	0	0	6	0	6	6.00	DEELO	36.00
145	Rubber Tape	rls	0	0	0	0	0	0	0	0	0	0	0	0	0	72.00	Triton Elect'l Supply	
146	Adaptor	pcs	0	0	2	0	4	0	5	0	5	0	1	0	17	54.00	PS - DBM	918.00
146a	Adaptor (SOS)	pc	0	0	0	0	0	0	0	0	0	0	1	0	1	150.00	PS - DBM	150.00
147a	Bulb SL2000 20W	pcs	0	0	0	0	0	0	0	0	0	0	5	0	5	384.00	PS - DBM	1,920.00
148	Rubber Floor Moulding	mtr	0	0	0	0	0	0	0	0	0	0	0	0	0	228.00	Luson Sales	
148a	Mica tube 1/2	mtr	0	0	0	0	0	0	0	0	0	0	0	0	0	42.00	Luson Sales	
149	Angle Valve	pcs	0	0	0	0	0	0	0	0	0	0	0	0	0	180.00	Luson Sales	
150	Flexible Hose	mtrs	0	0	0	0	0	0	0	0	0	0	0	0	0	162.00	Luson Sales	
151	Tank Lever	pcs	0	0	0	0	0	0	0	0	0	0	0	0	0	234.00	PS - DBM	-
152	Teflon Tape	rls	0	0	0	0	0	0	5	0	0	0	5	0	10	30.00	PS - DBM	300.00

153	Tox w/ Screw #1/8	bxs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	198.00	Luson Sales	
153a	Tox w/ Screw #1/4	bxs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	228.00	Luson Sales	
154	HP 5949	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,530.35	PS - DBM	-
155	HP 8765/W94 (black)	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	820.08	PS - DBM	-
155a	HP 9363W # 95 (colored)	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	984.30	PS - DBM	-
156	HP 9363W #97	cart	0	0	0	0	0	0	0	0	0	0	10	0	10	0	1,466.40	PS - DBM	14,664.00
156a	HP C9351 A/ 21 (Black)	cart	0	0	0	0	0	0	0	0	0	0	15	0	15	0	627.12	PS - DBM	9,406.80
156b	HP C9352 A/ 22 (colored)	cart	0	0	0	0	0	0	0	0	0	0	15	0	15	0	722.80	PS - DBM	10,842.00
157	HP 4810 A Black (1200)	bxs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,500.00	Graylink	
157a	HP 4811A Cyan	bxs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,100.00	Graylink	
157b	HP 4812A Magenta	bxs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,100.00	Graylink	
157c	HP 4813A Yellow	bxs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,100.00	Graylink	
158	HP C4814A,Ink Cartridge	cart	0	0	0	1	0	0	0	0	0	0	0	0	0	1	1,000.48	PS - DBM	1,000.48
158a	HP 4836 Black (11)	bxs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,980.00	Tinta Ventures	
158b	HP 4837 Magenta (11)	bxs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,980.00	Tinta Ventures	
158c	HP 4838 Yellow (11)	bxs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,980.00	Tinta Ventures	
158d	HP 4839 cyan	bxs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,980.00	Tinta Ventures	
159	Time Card (DTR Bundy Clock)	bdnle	0	0	0	0	0	0	0	0	0	0	0	0	0	0	67.20	PS - DBM	
160	USB Flash Drive 4gb	pcs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	573.00	PS - DBM	
161	Monroe Marc II 4150-Ribbon	bxs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	30.00	PS - DBM	
161a	Monroe 7150 Calculator	bxs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	282.00	PS - DBM	
162	Monroe Cartridge M-5150	bxs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	36.00	PS - DBM	
163	Ring binder 1"x44"	pcs	0	0	0	25	0	0	0	0	0	0	0	0	0	25	11.44	PS - DBM	286.00
163a	Ring Binder 1/2" x 44"	pcs	0	0	0	25	0	0	0	0	0	0	0	0	0	25	11.44	PS - DBM	286.00
163b	Ring Binder 3/4" x 44"	pcs	0	0	0	0	0	0	0	0	20	0	0	0	0	20	13.21	PS - DBM	264.20
163c	Ring Binder	pcs	0	0	0	0	0	0	0	0	0	0	15	0	15	0	133.00		1,995.00
Sub Total																			43,992.98

SUPPLIES

Quantity Requirement

Stock No	Description	UNIT OF MEASURE	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL	Unit Cost	REFERENCE	Total Amount
166	Ink Cartridge,HPC 9361WA(HP93)	cart	0	0	0	0	0	0	5	0	0	0	0	0	5	847.60	PS - DBM	4,238.00
166a	HP9364W 98 black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	882.00	PS - DBM	-
167	HP6000-A Black	cart	0	0	0	0	0	0	0	0	0	1	0	0	1	3,567.85	PS - DBM	3,567.85
167a	HP60004 - Blue	cart	0	0	0	0	0	1	0	0	0	1	0	0	2	4,374.00	PS - DBM	8,748.00
167b	HP60002 - Yellow	cart	0	0	1	0	0	1	0	0	0	1	0	0	3	4,374.00	PS - DBM	13,122.00
167c	HP60003 - Magenta	cart	0	0	0	1	0	1	0	0	0	1	0	0	3	4,374.00	PS - DBM	13,122.00
168	Samsung - ML 2250D5	cart	2	0	2	1	1	0	1	1	0	1	0	0	9	4,029.00	PS - DBM	36,261.00
168a	Toner Cartridge,Samsung-MDL 3050B	cart	0	0	0	0	15	0	0	0	0	0	5	0	20	6,656.00	PS - DBM	133,120.00
168b	Toner Cartridge,Samsung ML 2580N	cart	0	0	15	15	0	0	0	0	0	0	0	0	30	3,100.00	Mactan Info.Sys	93,000.00

168c	Toner Cartridge,Samsung ML 2580N	cart	0	0	0	0	0	0	0	0	0	0	0	10	0	10	2,808.00	PS - DBM	28,080.00
169a	HP -Q6471A 3600N Cyann	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,780.00	PS - DBM	-
169b	HP -Q6472A 3600N Yellow	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,780.00	PS - DBM	-
169c	HP -Q6473A 3600N Magenta	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,780.00	PS - DBM	-
170	HP C4814A 13 K850 Black	cart	0	0	0	0	0	10	0	0	0	5	11	0	26	1,000.48	PS - DBM	26,012.48	
170a	HP C4815A 13 K850 Cyan	cart	0	0	0	0	0	0	0	0	0	0	8	0	8	1,474.80	PS - DBM	11,798.40	
170b	HP C4816A 13 K850 Magenta	cart	0	0	0	0	0	0	0	0	0	0	8	0	8	1,474.80	PS - DBM	11,798.40	
170c	HP C48117A 13K850 Yellow	cart	0	0	0	0	0	0	0	0	0	0	12	0	12	1,000.48	PS - DBM	12,005.76	
171	HP CB 435A LJ P1006 Black	cart	0	20	0	0	0	2	15	0	0	0	15	0	52	2,540.72	PS - DBM	132,117.44	
172	HP 74 CB 335WA #74black	cart	4	11	0	0	0	0	0	0	0	0	25	0	40	640.64	PS - DBM	25,625.60	
172a	HP 75 CB 337WA Colored	cart	0	0	20	0	0	0	0	0	0	0	0	0	20	736.32	PS - DBM	14,726.40	
173	HP C4936A 18 K5400 Black	cart	1	0	0	0	0	0	0	4	0	0	10	0	15	825.76	PS - DBM	12,386.40	
173a	HP C4937A 18 K5400 Cyan	cart	0	0	0	0	0	0	0	0	0	0	10	0	10	618.80	PS - DBM	6,188.00	
173b	HP C4938A 18 K5400 Magenta	cart	0	0	0	0	0	0	0	0	0	0	10	0	10	618.80	PS - DBM	6,188.00	
173c	HP C4939A 18 K5400 Yellow	cart	0	0	0	0	0	0	0	0	0	0	10	0	10	618.80	PS - DBM	6,188.00	
174	DVD Recordable	pcs	0	0	50	0	0	0	0	100	0	0	0	0	150	12.22	PS - DBM	1,833.00	
174a	DVD Rewriter	pcs	100	0	0	0	0	0	0	100	0	0	0	0	200	20.26	PS - DBM	4,052.00	
175	HP C 901 CC656A Inkjet colored	cart	0	8	0	0	0	0	0	0	0	0	0	0	8	3,284.32	PS - DBM	26,274.56	
176	HP C 901 CC653A Inkjet Black	cart	0	0	15	0	0	0	0	0	0	1	1	0	17	601.12	PC Works IT solution	10,219.04	
178	HP 60 C643W Inkjet Colored	cart	0	0	0	0	0	0	0	0	0	0	15	0	15	720.72	PS - DBM	10,810.80	
179	HP 60 C643W Inkjet Black	cart	0	0	0	0	0	3	20	0	0	0	15	0	38	600.08	PS - DBM	22,803.04	
Sub Total																			674,286.17
SUPPLIES		Quantity Requirement																	
Stock No	Description	UNIT OF MEASURE	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL	Unit Cost	REFERENCE	Total Amount	
180	HP 920XL CD971A Black	bxs	0	0	0	0	0	0	0	0	0	0	0	0	0	747.66	Group 5		
180a	HP 920XL CD972A Cyan	bxs	0	0	0	0	0	0	0	0	0	0	0	0	0	561.00	Group 5		
180b	HP 920XL CD973A Magenta	bxs	0	0	0	0	0	0	0	0	0	0	0	0	0	561.00	Group 5		
180c	HP 920XL CD974A Yellow	bxs	0	0	0	0	0	0	0	0	0	0	0	0	0	561.00	Group 5		
181	Toner Cartridge, HP CB540A Black	cart	0	0	0	0	0	10	0	0	0	0	5	0	15	2,943.20	PS - DBM	44,148.00	
181a	Toner Cartridge, HP CB541A Cyan/Blue	cart	0	0	0	0	0	10	0	0	0	0	5	0	15	2,704.00	PS - DBM	40,560.00	
181b	Toner Cartridge, HP CB542A Yellow	cart	0	0	0	0	0	10	0	0	0	0	3	0	13	2,704.00	PS - DBM	35,152.00	
181c	Toner Cartridge, HP CB543A Magenta	cart	0	0	0	0	0	10	0	0	0	0	5	0	15	2,704.00	PS - DBM	40,560.00	
182	Toner Cartridge,HPCE285 (85A)	cart	0	15	0	0	0	0	15	0	0	0	15	0	45	2,707.12	PS - DBM	121,820.40	
183	HP 2035 - CE505A (05A)	cart	0	0	0	0	0	0	0	5	0	0	5	0	10	3,660.80	PS - DBM	36,608.00	

184	HP CD888A/703- Colored	cart	0	0	0	0	0	0	0	0	0	0	0	5	0	5	328.64	PS - DBM	1,643.20
185	HP CD887A/703 -Black	cart	0	0	0	0	0	0	0	0	0	0	0	15	0	15	328.64	PS - DBM	4,929.60
186	HP CC656A C901-Colored	cart	0	0	0	0	0	0	0	0	0	0	0	1	0	1	921.44	PS - DBM	921.44
187	TONER CARTRIDGE, HP Q6000A, black	cart	0	0	0	0	0	0	0	0	0	0	0	2	0	2	3,462.16		6,924.32
188	TONER CARTRIDGE, HP Q6001A, Cyan	cart	0	0	0	3	0	0	0	0	0	0	0	2	0	5	3,462.16	PS - DBM	17,310.80
189	TONER CARTRIDGE, HP Q6002A, Yellow	cart	0	0	0	3	0	0	0	0	0	0	0	2	0	5	3,462.16	PS - DBM	17,310.80
190	TONER CARTRIDGE, HP Q6003A, Magenta	cart	0	0	0	2	1	0	0	0	0	0	0	2	0	5	3,462.16	PS - DBM	17,310.80
191	TONER CARTRIDGE, Samsung Part No. MLTD105L, for printer ML 2580N	cart	0	0	0	15	0	0	0	0	0	0	0	0	0	15	2,808.00	PS - DBM	42,120.00
	Sub Total																		427,319.36

LICENSES

Quantity Requirement

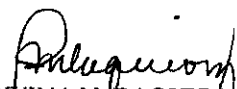
Stock No	Description	UNIT OF MEASURE	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL	Unit Cost	REFERENCE	Total Amount
AF-001	Cargo Ship	pad	0	0	0	0	0	0	0	0	0	0	0	0	0	220.00	NPO	-
AF-002	GMDSS - GOC	pc	0	0	10000	0	0	0	10000	0	0	10000	0	0	30000	32.50	NPO	975,000.00
AF-003	REC	pad	0	0	0	0	0	0	0	0	0	0	0	0	0	275.00	NPO	-
AF-004	1st RTG	pad	0	0	0	0	0	0	0	100	0	0	0	0	100	950.00	NPO	95,000.00
AF-005	1st PHN	pad	0	0	0	0	0	0	0	100	0	0	0	0	100	1,050.00	NPO	105,000.00
AF-007	RTTY	pad	0	0	0	0	0	0	0	0	0	0	0	0	0	900.00	NPO	-
AF-008	RLM	pad	700	0	0	0	0	0	0	0	0	100	0	0	800	850.00	NPO	680,000.00
AF-008	RLM	pad	0	0	0	0	0	0	0	100	0	0	0	0	100	900.00	NPO	90,000.00
AF-009	RMAP - Aircraft	pad	100	0	0	0	0	0	0	0	0	0	0	0	100	750.00	NPO	75,000.00
AF-010	RROC - Ship	pad	0	0	0	0	0	0	0	0	0	0	0	0	0	275.00	NPO	-
AF-011	RROC - SLOP	pad	0	0	0	0	0	0	0	0	0	0	0	0	0	275.00	NPO	-
AF-012	2nd RTG	pad	0	0	0	0	0	0	0	0	0	0	0	0	0	275.00	NPO	-
AF-013	2nd PHN	pad	0	0	0	0	0	0	0	0	0	0	0	0	0	650.00	NPO	-
AF-014	SROP - FB	pad	0	0	0	0	0	0	0	0	0	0	0	0	0	600.00	NPO	-
AF-015	SROP - Gov't	pad	0	0	0	0	0	0	0	0	0	0	0	0	0	275.00	NPO	-
AF-016	3rd RTG	pad	0	0	0	0	0	0	0	0	0	0	0	0	0	275.00	NPO	-
AF-017	3rd PHN	pad	0	0	0	0	0	0	0	0	0	0	0	0	0	750.00	NPO	-


AF-018	Aircraft S.L.	pad	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,000.00	NPO	-
AF-019	CATV	pad	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,475.00	NPO	-
AF-020	Coastal	pad	0	0	0	0	0	0	0	0	0	0	0	0	0	0	500.00	NPO	-
AF-021	RSL	pad	0	0	0	0	0	0	0	500	0	300	0	0	0	800	500.00	NPO	400,000.00
AF-021A	RSL Continuous Form	pad	0	0	0	0	0	0	0	0	0	0	0	0	0	0	750.00	NPO	-
AF-022	SSL	pad	0	0	0	0	0	0	0	0	0	100	0	0	100	750.00	NPO	75,000.00	
AF-023	Amateur RSL	pad	100	0	0	0	0	0	0	0	0	150	0	0	250	550.00	NPO	137,500.00	
AF-024	TVRO	pad	0	0	0	0	0	0	0	0	0	0	0	0	0	1,000.00	NPO	-	
AF-025	DP	pad	0	0	0	0	0	0	0	0	0	0	0	0	0	220.00	NPO	-	
AF-026	MP	pad	0	0	0	0	0	0	0	0	0	0	0	0	0	485.00	NPO	-	
AF-027	MR	bkt	0	100	0	0	0	0	0	0	0	0	0	0	100	950.00	NPO	95,000.00	
AF-028	Official Receipt	bkt	0	0	0	1000	0	0	0	500	0	300	0	0	1800	110.00	NPO	198,000.00	
AF-028A	Official Receipt(Continuous Form)	box	0	0	0	0	0	0	0	25	0	0	0	0	25	3,850.00	NPO	96,250.00	
AF-029	GROC	pad	100	0	0	0	0	0	0	0	0	0	0	0	100	750.00	NPO	75,000.00	
AF-030	CPE(Accreditation Cert.of Customer)	pad	0	100	0	0	0	0	0	0	0	0	0	0	100	950.00	NPO	95,000.00	
	Sub Total																		3,191,750.00

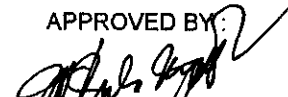
NOTE : OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES

	HP 685 Cartridge Black	cart	0	0	0	0	0	0	0	0	0	1	0	0	1	635	Comp.Mktng.	635.00
	HP 685 Cartridge Color	cart	0	0	0	0	0	0	0	0	0	1	0	0	1	635	Comp.Mktng.	635.00
	Handbook on Phil.Govt.Proc. 6th edition	pc	0	0	0	0	0	0	0	25	0	0	0	0	25	28.81	PS - DBM	720.25
	Eraser, rubber	pc	0	0	0	0	0	0	0	0	0	100	0	0	100	2.48	PS - DBM	248.00
	Pillows	pc	0	0	0	0	0	0	0	0	0	3	0	0	3	169.75	LandMark	509.25
	Flashdrive, 8GB	pc	0	0	0	0	0	0	0	0	0	3	9	0	12	280	CD-R-King	3,360.00
	Flashdrive, 16GB	pc	0	0	0	0	0	0	0	0	0	2	0	0	2	480	PC Express	960.00
	Illustration board	pc	0	0	0	0	0	0	0	0	0	2	0	0	2	37.5	NBS	75.00
	Phil. Map & Road Map	pc	0	0	0	0	0	0	0	0	0	2	0	0	2	185	NBS	370.00
	Blanket	pc	0	0	0	0	0	0	0	0	0	16	0	0	16	299.75	SM Dept.Store	4,796.00
	Bedsheet with cushion	pc	0	0	0	0	0	0	0	0	0	15	0	0	15	489	SM Dept.Store	7,335.00
	Bath Towels (#Cab 2652)	pc	0	0	0	0	0	0	0	0	0	6	0	0	6	150	SM Dept.Store	900.00
	Bath Towel (#NB2754)	pc	0	0	0	0	0	0	0	0	0	6	0	0	6	125	SM Dept.Store	750.00
	Towel Holder	pc	0	0	0	0	0	0	0	0	0	1	0	0	1	899.75	SM Dept.Store	899.75
	Bath Hook Bar	pc	0	0	0	0	0	0	0	0	0	1	0	0	1	899.75	Com.HomeDep	899.75
	Bowl Seat Cover	pc	0	0	0	0	0	0	0	0	0	2	0	0	2	1394.8	Com.HomeDep	2,789.60
	Certificate Holder	pc	0	0	0	0	0	0	0	0	0	110	0	0	110	32.75	NBS	3,602.50
	Time Card	pc	0	0	0	0	0	0	0	0	0	500	0	0	500	1.20	NBS	600.00
	Mask	pc	0	0	0	0	0	0	0	0	0	100	0	0	100	6	Gen. Pharmacy	600.00
	Staedler Mechanical Pencil	pc	0	0	0	0	0	0	0	0	0	3	0	0	3	379.5	NBS	1,138.50
	Staedler Mechanical Pencil	pc	0	0	0	0	0	0	0	0	0	1	0	0	1	192	NBS	192.00

Staedler Eraser	pc	0	0	0	0	0	0	0	0	0	0	0	3	0	3	46.25	NBS	138.75
Uniball Impact Gel 1.0	pc	0	0	0	0	0	0	0	0	0	0	0	6	0	6	77	NBS	462.00
Starter 4-65 watts	pc	0	0	0	0	0	0	0	0	0	0	0	25	0	25	7.95	Ace Hardware	198.75
Circular Lamp Holder	pc	0	0	0	0	0	0	0	0	0	0	0	6	0	6	19.75	Ace Hardware	118.50
Rubber Plug	pc	0	0	0	0	0	0	0	0	0	0	0	1	0	1	49.75	Ace Hardware	49.75
Sticker Paper	pc	0	0	0	0	0	0	0	0	0	0	0	1	0	1	31.75	NBS	31.75
Board Papers	pack	0	0	0	0	0	0	0	0	0	0	0	10	0	10	35.25	NBS	352.50
Card Board	pc	0	0	0	0	0	0	0	0	0	0	1	0	0	1	764	NBS	764.00
Filing Binder Folder	pc	0	0	0	0	0	0	0	0	0	0	10	0	0	10	133	Exec.Mktng	1,330.00
Spiral Notebook	pc	0	0	0	0	0	0	0	0	0	0	2	0	0	2	86	NBS	172.00
Spiral Wrapping Band	pc	0	0	0	0	0	0	0	0	0	0	2	0	0	2	100	CD-R-King	200.00
Plastic cover	roll	0	0	0	0	0	0	0	0	0	0	0	1	0	1	84.75	SM Dept.Store	84.75
Push Pin	box	0	0	0	0	0	0	0	0	0	0	0	2	0	2	22.75	NBS	45.50
Button Magnet (Big)	set	0	0	0	0	0	0	0	0	0	0	0	5	0	5	52.5	NBS	262.50
Button Magnet(S.M)	set	0	0	0	0	0	0	0	0	0	0	0	7	0	7	20	NBS	140.00
Ink Cartridge Epson C13T664100 (T6641)	cart	0	0	0	0	0	0	0	0	0	0	0	23	0	23	254.8	PS - DBM	7,134.40
Ink Cartridge Epson C13T664200 (T6642)	cart	0	0	0	0	0	0	0	0	0	0	0	30	0	30	254.8	PS - DBM	7,644.00
Ink Cartridge Epson C13T664300 (T6643)	cart	0	0	0	0	0	0	0	0	0	0	0	30	0	30	254.8	PS - DBM	7,644.00
Ink Cartridge Epson C13T664400 (T6644)	cart	0	0	0	0	0	0	0	0	0	0	0	30	0	30	254.8	PS - DBM	7,644.00
Toner Cartridge, HP CF210A #131 (Black)	cart	0	0	0	0	0	0	0	0	0	0	0	3	0	3	3,484.00	PS - DBM	10,452.00
Toner Cartridge, HP CF211A #131 (cyan)	cart	0	0	0	0	0	0	0	0	0	0	0	3	0	3	4,243.20	PS - DBM	12,729.60
Toner Cartridge, HP CF212A #131 (Yellow)	cart	0	0	0	0	0	0	0	0	0	0	0	3	0	3	4,243.20	PS - DBM	12,729.60
Toner Cartridge, HP CF213A #131 (magenta)	cart	0	0	0	0	0	0	0	0	0	0	0	3	0	3	4,243.20	PS - DBM	12,729.60
Ink Cartridge, HP 8728A (black)	cart	0	0	0	0	0	0	0	0	0	0	0	10	0	10	800.80	PS - DBM	8,008.00
Ink Cartridge, HP 8728A (colored)	cart	0	0	0	0	0	0	0	0	0	0	0	10	0	10	915.20	PS - DBM	9,152.00
Ink Cartridge, HP C9361WA (HP 93)	cart	0	0	0	0	0	0	0	0	0	0	0	5	0	5	847.60	PS - DBM	4,238.00
Ink Cartridge, HP C9364WA (HP 98)	cart	0	0	0	0	0	0	0	0	0	0	0	5	0	5	733.2	PS - DBM	3,666.00
Toner Cartridge, HP CE255A (Black)	cart	0	0	0	0	0	0	0	0	0	0	0	4	0	4	6355.44	PS - DBM	25,421.76
SUB TOTAL																		165,559.31
GRAND TOTAL																		6,152,157.01


 DIVINA N. DAQUIOAG
 Supply Officer II

NOTED BY:

 RAMON P. RODOLFO
 Chief, GSD

APPROVED BY:

 MA. VICTORIA D. DEYAPLUBOS
 Director, Administrative Branch