



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF INFORMATION AND COMMUNICATIONS TECHNOLOGY
NATIONAL TELECOMMUNICATIONS COMMISSION
BIR ROAD, EAST TRIANGLE, DILIMAN, QUEZON CITY

Section I. Invitation to Bid

FOR THE PROVISION OF JANITORIAL SERVICES

1. The **National Telecommunications Commission (NTC)**, through the General Appropriations Act of 2017 intends to apply the sum of **Three Million Six Hundred Fifty Thousand Pesos (₱ 3,650,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for Provision of Security Services. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The NTC now invites bids for **Provision of Janitorial Services for the Central Office and National Capital Region for the period covering from 5 April 2017 to 4 April 2018**. Delivery of the Goods is **in accordance with the Delivery Schedule under Section VI. Schedule of Requirements**. Bidders should have completed, within **two (2) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

In addition, Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested bidders may obtain further information from **NTC Bids and Awards Committee (BAC)** and inspect the Bidding Documents at the address given below during **Monday to Friday, 8:00 AM to 5:00 PM**.
5. A complete set of Bidding Documents may be acquired by interested Bidders from **08 March 2017 to 27 March 2017, 12:00 NN** at the address given below and upon payment of a nonrefundable fee in the amount of **Five Thousand Pesos (₱ 5,000.00)**. It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the NTC


(www.ntc.gov.ph), provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.

6. The NTC will hold a Pre-Bid Conference on **17 March 2017, at 1:00 PM PST at Multi-Purpose Hall, 4th Floor, NTC Building, BIR Road, East Triangle, Diliman, Quezon City**, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat at the address below on or before **27 March 2017, not later than 12:00NN PST**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 18**.

Bid opening shall be on **27 March 2017, at 1:00PM PST at Multi-Purpose Hall, 4th Floor, NTC Building, BIR Road, East Triangle, Diliman, Quezon City**. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

8. The Bidders shall drop **three (3) copies** of their duly accomplished eligibility requirement, technical and financial proposals in two (2) separate sealed envelopes in the bid box located at the above-mentioned address.
9. The NTC reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

NTC-BAC Secretariat
National Telecommunications Commission
BIR Road, East Triangle, Diliman
Quezon City
Telephone Number: (02) 920-4472
Telefax Number: (02) 928-9171
Email address: mavictoria.valenzuela@ntc.gov.ph


ENGR. IMELDA R. WALCIEN
Chairperson, NTC-BAC